



## Ladybird Playgroup Thriplow CIO – Student Placement Policy

School Lane, Thriplow, Royston, Herts, SG8 7RH

CIO Charity Number 1162435

Tel: 01763 208055 Email: [ladybirdplaygroupthriplow@gmail.com](mailto:ladybirdplaygroupthriplow@gmail.com) Web: [www.ladybird-playgroup.co.uk](http://www.ladybird-playgroup.co.uk)

### Student Placement Policy

#### Statement of intent

The Ladybird Playgroup Thriplow CIO recognises that qualifications and training make an important contribution to the quality of the care and education provided by early years settings. As part of our commitment to quality, we offer placements to students undertaking early years qualifications and training, including those studying for the CACHE level 2 Certificate in Pre-school Practice and CACHE level 3 Diploma in Pre-school Practice or equivalents. We also offer placements for school pupils on work experience.

#### Aim

We aim to provide students on placement with us experiences which contribute to the successful completion of their studies and that provide examples of quality practice in early years care and education.

#### Procedure

- We require students to meet the Ofsted 'suitable person' requirements, including checks for criminal records through a DBS check.
- We require students in our setting to have a sufficient understanding and use of English to contribute to the well-being of children in our care.
- We require schools, colleges or universities placing students under the age of 17 years within the setting to vouch for their good character.
- We supervise students under the age of 17 years at all times and do not allow them to have unsupervised access to children.
- Students undertaking qualification courses who are placed in the Ladybird Playgroup Thriplow CIO on a short-term basis are not counted in our staffing ratios.
- Students (aged 17 and over) and apprentices (aged 16 and over) may be considered to be counted in the ratios if our manager deems them suitably qualified and experienced.
- We require students to maintain and work within the parameters of all Ladybird Playgroup Thriplow CIO's policies and procedures. Copies can be found in the setting or are available to download from our website.
- We co-operate with students' tutors in order to help students to fulfil the requirements of their course of study.
- We provide students, at the first session of their placement, with a short induction on how Ladybird Playgroup Thriplow CIO is managed, how the sessions are organised and our policies and procedures.



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- We communicate a positive message to students about the value of qualifications and training.
- We make the needs of the children paramount by not admitting students in numbers that hinder the essential work of Ladybird Playgroup Thriplow CIO.
- We ensure that trainees and students placed with us are engaged in bona fide early years training, which provides the necessary background and understanding of children's development and activities.

This policy was adopted at a meeting of the Ladybird Playgroup Thriplow CIO	
Held on (date)	
Signed on <i>behalf</i> of the Ladybird Playgroup Committee	
Role of signatory (e.g. chairperson etc.)	
Signed by Playgroup Leader/Deputy	
Name of Playgroup Leader/Deputy	